

# SKILL ENHANCEMENT COURSES

## SYLLABUS FOR THE **SUBJECT: FRENCH**

for the award of the Degree in

**BACHELOR OF ARTS/ BACHELOR OF SCIENCE/HONOURS**

(Offered under 4-year UG Degree Programme)

(Credit Based Grading System)  
under NEP 2020

**Batch: 2025–29**



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**GURU NANAK DEV UNIVERSITY AMRITSAR**

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Skill Enhancement Courses in French  
(CBGS) (under NEP 2020) (Batch 2025-29)

**SCHEME  
FRENCH  
SKILL ENHANCEMENT COURSES**

**SEC-I**

<b>Sr. No.</b>	<b>Course Code</b>	<b>Course Title</b>	<b>Credits L-T-P</b>	<b>Marks</b>
1.		FRENCH FOR BUSINESS	3-0-0	75

**SEC-II**

<b>Sr. No.</b>	<b>Course Code</b>	<b>Course Title</b>	<b>Credits L-T-P</b>	<b>Marks</b>
1.		FRENCH FOR TOURISM	3-0-0	75

**SEC-III**

<b>Sr. No.</b>	<b>Course Code</b>	<b>Course Title</b>	<b>Credits L-T-P</b>	<b>Marks</b>
1.		FRENCH FOR HOTEL INDUSTRY	3-0-0	75

**FRENCH**  
**SKILL ENHANCEMENT COURSES**  
**SEC-I**  
**FRENCH FOR BUSINESS**

**L-T-P**  
**Credits-3-0-0**  
**Max. Marks : 75**

**Time allowed: 3 Hrs**

**Instructions for the Paper Setters :-**

Eight questions of equal marks (specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

**SECTION-A**

Make contact, get to know each other

Get in touch, set up an appointment

Talk about a person, his/her profession, age, family and ambition

Conducting a general conversation

**SECTION-B**

Have a simple phone conversation

Welcome someone, locate

**SECTION-C**

Write a simple email, give instructions

Talk about the company and its organization

**SECTION-D**

Understanding and writing a job offer

**Suggested readings :**

Ragini Mehta : Collaboration (French for Business)

**FRENCH**  
**SKILL ENHANCEMENT COURSES**  
**SEC-II**  
**FRENCH FOR TOURISM**

**L-T-P**  
**Credits-3-0-0**  
**Max. Marks : 75**

**Time allowed: 3 Hrs**

**Instructions for the Paper Setters :-**

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**SECTION-A**

Help the customer:

to prepare for a trip

to choose a destination that clearly highlights the reasons for the choice

to prepare a tour of several days

**SECTION-B**

Help the customer make purchases

Explain promotional offers

**SECTION-C**

Highlight the attractions of a city, region or country

**SECTION-D**

Take a guided tour of a historic site

Comment in a simple way on a visit to a historic place

**Suggested Readings :**

Malini Gupta , Usha Ramachandran, Vasanthi Gupta : Bon Voyage

**FRENCH**  
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**SEC-III**  
**FRENCH FOR HOTEL INDUSTRY**

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**Time allowed: 3 Hrs.**

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**SECTION-A**

Greet a guest

Contact

Carry out administrative formalities upon the arrival of the guest

**SECTION-B**

Record the arrival of a guest

Complete the arrival form

Give the guest his/her room key

**SECTION-C**

Greeting a guest at the restaurant

Present the menu and take the order

**SECTION-D**

Managing a day in his/her personal life

**Suggested readings :**

Malini Gupta , Usha Ramachandran, Vasanthi Gupta : Bon Voyage